

**Toulon Public Library District  
Board of Trustees Meeting  
June 13, 2016**

The meeting of the Toulon Public Library District Board of Trustees was called to order at 7:07 p.m. Judy Beamer, Melanie Boudreau, Roberta Cinnamon, Jan Curry, Jennifer Nutzhorn, Mark Wilson, and Director Michael Baumann were present. Pat Brown was absent.

**Approval of Agenda:** Judy made a motion to approve the agenda. Jan seconded the motion; motion passed unanimously.

**REPORTS**

**Secretary:** Jennifer made a motion to accept the secretary's report from the May 9, 2016 meeting. Judy seconded the motion; motion passed unanimously.

**Correspondence:**

**Treasurer:** Judy made a motion to accept the treasurer's report and pay the bills. Roberta seconded the motion; motion passed unanimously with a roll call vote.

**Director:** Jan made a motion accept the Director's Report. Roberta seconded the motion; motion passed unanimously.

**SPECIAL ORDERS**

**Meeting Date Ordinance 16-1:** Judy made a motion to approve Ordinance 16-1. Roberta seconded the motion; motion passed unanimously.

**Prevailing Wage Ordinance 16-2:** Melanie made a motion to approve Ordinance 16-2. Jennifer seconded the motion; motion passed unanimously.

**Building Maintenance Ordinance 16-3:** Jan made a motion to approve Ordinance 16-3. Judy seconded the motion; motion passed unanimously.

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**Transfer 10% of Director's Salary (\$4675) from Liability to Corporate:** Roberta made a motion to transfer 10% of the director's salary (\$4675) from Liability to Corporate. Judy seconded the motion; motion passed unanimously with a roll call vote.

**Membership in ILA:** Jan made a motion to renew ILA membership. Melanie seconded the motion; motion passed unanimously with a roll call vote.

**Library Closed Dates July 2/Aug 8 for OSA/Oct 19 for cleaning/Nov 25/Dec 26:** Judy made a motion to close July 2/Aug 8 for OSA/Oct 19 for cleaning/Nov 25/Dec 26. Melanie seconded the motion; motion passed unanimously.

**2016-2017 Working Budget:** Melanie made a motion to approve the revised 2016-2017 working budget. Judy seconded the motion; motion passed unanimously with a roll call vote.

**IPLAR (Illinois Public Library Annual Report):** Roberta made a motion to approve IPLAR report. Judy seconded the motion; motion passed unanimously.

**Cancel July 2016 meeting:** Judy made a motion to cancel the July 2016 meeting. Jennifer seconded the motion; motion passed unanimously.

**Per Capita Requirements 2017:** Michael presented the per capita report. It was discussed that the most useful part of the edge assessment were the comparisons to other libraries, which gave us an idea of where we stand in library land. The board affirmed its commitment to new technologies and cited our increase in mobile devices, network info-structure, and one-on-one patron trainings. The library lends everything to anyone and promotes its services outside of the library district.

**Adopt re-evaluated Investment of public funds policy:** Jennifer made a motion to adopt the re-evaluated investment of public funds policy. Jan seconded the motion; motion passed unanimously.

**Creation of CD for portion of Special Reserve Fund:** Roberta made a motion to create a Freedom CD using funds (\$75,000.00) from the Special Reserve Fund with a 1.33% interest rate for 33 months. Jan and Mark will be on the CD. Jan seconded the motion; motion passed unanimously with a roll call vote.

**ADJOURNMENT**

Melanie made a motion to adjourn the meeting; Jennifer seconded the motion; motion passed unanimously. The meeting was adjourned at 7:39 p.m.

The date for the next regular meeting is August 8, 2016 at 7:00 p.m.

Respectfully submitted,

Roberta Cinnamon, Secretary